

TARRANT COUNTY BAR FOUNDATION

GRANT REQUEST APPLICATION

Date: _____, 20__

TITLE OF GRANT: _____

AMOUNT REQUESTED: \$ _____

ORGANIZATION: _____

TAX IDENTIFICATION NUMBER: _____
(Copy of IRS Exempt Determination letter must be attached)

INDIVIDUAL TO CONTACT: _____

ADDRESS: _____

_____, _____ Zip
City State

PHONE: _____ Fax: _____

Officers and Directors of this Organization:

Staff Personnel:

Purpose of Organization:

Date or Dates Funds will be Needed: _____, 20__

Grant Project/Program Purpose and Goals:

Is this the first grant request to the Tarrant County Bar Foundation by this organization?

If not, please state the title and year on any prior grant applications and/or grant funding and the amount of each funding.

Has any grant request been made by this organization for the same or substantially similar project/program?

PROJECT/PROGRAM DESCRIPTION

Is this grant request for a new or continuing project/program?

What other agencies or groups are providing the same or similar services or attempting to solve the same problem?

If the request grant is for the continuation of an existing project/program, how long has the organization pursued this project/program?

If the project/program is new, will it continue after the Tarrant County Bar Foundation grant funds have been expended?

If it will continue, how does this organization intend to obtain future funding and from whom?

How many participants or beneficiaries does this organization serve per year?

This program/project is targeted for the following audience:

- a. School Age _____
- b. Community _____
- c. College/University _____
- d. Adult _____
- e. Elderly _____
- f. Professional _____

g. Judicial _____

Does this project/program:

- a. Promote the administration of justice? _____
- b. Enhance the practice of law in Tarrant County? _____
- c. Foster maintenance of legal services to the indigent? _____
- d. Encourage legal research, publication or forums
to disseminate information? _____
- e. Foster charitable activities? _____
- f. Promote non-charitable community service? _____

Specify by name the areas to be served by this project/program, or specify that it has County-wide impact.

What is the delivery cost per beneficiary of the project/program?

How will the beneficiaries of the project/program be selected or involved in the project/program?

Is a specific socioeconomic or ethnic group targeted by this project/program?

If so, identify the group.

Describe the manner in which this organization plans to staff this project/program.

Describe the manner in which this organization plans to accomplish this project/program.

FUNDING

Identify by name and address any other sources of funding and the amount of such funding for this project/program.

If there are plans to seek any additional funding, please describe.

State whether such other source(s) of funding is pending or if money is in hand.

List all previous expenditures in connection with the proposed project/program.

How will this organization fund this project/program if the Tarrant County Bar Foundation cannot allocate the funds requested?

What plans does the organization have for continuing this project/program, if funded by the Tarrant County Bar Foundation, beyond this funding cycle?

The Tarrant County Bar Foundation requires written reports every six months on the use of grant funds and a final written report upon completion. Please describe your plans for ensuring appropriate reports are submitted to the Tarrant County bar Foundation.

Due credit or recognition must be given to the Tarrant County Bar Foundation as a condition of this grant. Please describe how such credit or recognition will be given.

What percent of the total organizational budget would be made up of this grant?

What percent of the total project/program budget would be made up of this request?

Please attach a recent financial statement and balance sheet along with a detailed budget for this project/program (see attached format for budget).

NOTE: The Tarrant County Bar Foundation reserves the property rights, copyrights and all other rights of reproduction with respect to any intellectual property for which service is provided as a condition of this grant.

The questions and statements above should be answered by the applicant, except that the Tarrant County Bar Association need not furnish background or balance sheet information.

All Tarrant County Bar Association grant applications must first be submitted to the Tarrant County Bar Foundation Grant Review Committee for review and recommendation by the Tarrant County Bar Foundation Board of Directors.

**Send reply to:
Tarrant County Bar Foundation
1315 Calhoun Street
Fort Worth, Texas 76102-6504
817/338-4092 817/335-9238 fax**

GRANT APPLICATION BUDGET

	Tarrant County Bar Foundation	Other	Total
INCOME			
Tarrant County Bar Foundation Funding	_____	_____	_____
Other (Specify)	_____	_____	_____
Total Income	_____	_____	_____
EXPENDITURES			
Personnel	_____	_____	_____
Staff Training (Specify)	_____	_____	_____
Stipend (Specify)	_____	_____	_____
Total Personnel	_____	_____	_____
Transportation	_____	_____	_____
Total Transportation	_____	_____	_____
Supplies (Specify)	_____	_____	_____
Fax	_____	_____	_____
Paper	_____	_____	_____
Postage	_____	_____	_____
Copying	_____	_____	_____
Materials	_____	_____	_____
Total Supplies	_____	_____	_____
Equipment (Specify)	_____	_____	_____
Total Equipment	_____	_____	_____
Publicity & Advertising	_____	_____	_____
Printing	_____	_____	_____
Postage	_____	_____	_____
Total Publicity/Advertising	_____	_____	_____
Other (Specify)	_____	_____	_____
Total Other	_____	_____	_____
TOTAL EXPENDITURES	_____	_____	_____